



Privacy Policy for Timan

Last updated: September 30, 2025

Who is responsible for your data?

Timan A/S is the data controller for the processing of your personal data.

Contact information:

- Address: Osvald Pedersens Vej 2A-D, 6980 Tim, Denmark
- Company registration no.: 27609627
- Email: info@timan.dk
- Phone: (+45) 97 33 03 60

How do we process your information?

When you visit our website

We use cookies to ensure that our website functions optimally. You can read more about this in our [cookie policy].

When you contact us

If you want to learn more about our services or have questions, you can contact us via:

- Contact form on the website
- Email: info@timan.dk
- Phone: (+45) 97 33 03 60

What information do we process: We only process the information you provide us - typically your name, email, and phone number.

Why are we allowed to do this: We have a legitimate interest in being able to respond to your inquiries and inform you about our services.

How long do we keep the information: We retain collected information for as long as necessary to provide you with the best possible service.

When you become a customer

As a customer, we need to communicate with you to ensure correct delivery of our services.

What information do we process: Name, address, information about services, special agreements, and payment information.

Why are we allowed to do this: It is necessary to fulfill our agreement with you.



How long do we keep the information: We delete your information immediately after the service has been delivered and any outstanding matters have been completed.

Job applications

We welcome job applications to assess whether they match our employment needs.

Why are we allowed to do this: We have a legitimate interest in being able to recruit employees.

How long do we keep the information:

- **Unsolicited applications:** Deleted immediately if there is no match
- **Applications for advertised positions:** Deleted immediately after the right candidate has been found

If you are being considered for a job, you will receive separate information about data processing in that regard.

Bookkeeping

We must retain accounting documents according to the Bookkeeping Act, which may contain your personal information such as name, address, and description of services.

Why are we allowed to do this: It is a legal obligation.

How long do we keep the information: Minimum 5 years after the end of the financial year.

Do we share your information?

Data processors: We work with external suppliers who help us with systems, IT hosting, consulting, and marketing. We set high standards for these partners and enter into agreements on the protection of your personal information.

Third parties: We do not pass on your personal information to third parties.

Outside the EU: We primarily use suppliers in the EU/EEA. In special cases, we may use suppliers outside the EU, but only if they can provide adequate protection for your data.

How do we protect your data?

We have implemented technical and organizational security measures based on risk assessments. Our employees are continuously updated on GDPR rules through courses and training.

We do not conduct profiling or automated decision-making.

Your rights

As someone whose personal data we process, you have the following rights:



Right of access: You can be informed about what personal data we have about you

Rectification: You can have incorrect information corrected

Erasure: In special cases, you can have your data deleted before the retention period ends

Restriction: In certain cases, you can have the processing of your data restricted

Objection: You can object to our processing, especially regarding marketing

Data portability: In certain cases, you can have your data delivered in a structured format

Withdrawal of consent: You can always withdraw your consent

Do you have questions or complaints?

Contact us: If you have questions about this privacy policy or want to exercise your rights, you are welcome to contact us at info@timan.dk or (+45) 97 33 03 60.

Complaint to the Danish Data Protection Agency: If you are dissatisfied with our handling of your personal information, you can file a complaint with the Danish Data Protection Agency at www.datatilsynet.dk.

We encourage you to read more about GDPR on the Data Protection Agency's website to stay updated on the regulations.